

CORNERSTONE CHRISTIAN SCHOOL

Application for Employment

1502 N Jefferson, San Angelo, Texas 76901 (325) 655-3439

www.ccs-sanangelo.com Fax (325) 658-8998

PERSONAL INFORMATION

NAME

ADDRESS

CITY

STATE

ZIP CODE

PHONE

EMAIL ADDRESS

ADDITIONAL INFORMATION

HAVE YOU BEEN EMPLOYED BY THIS ORGANIZATION IN THE PAST ____ YES ____ NO

ARE YOU LEGALLY AUTHORIZED TO WORK IN THE U.S. ____ YES ____ NO

POSITION DETAILS

POSITION DESIRED:

Preferred Subject:

AVAILABLE START DATE:

EMPLOYMENT TYPE:

____ FULL TIME ____ PART TIME ____ SUBSTITUTE ____ INTERNSHIP

How did you learn about this position:

Are you able to perform the essential functions of the position with or without accommodations ____ yes ____ no

EDUCATION

SCHOOL/COLLEGE

YEAR

DEGREE

RESULT (MAJOR/MONOR)

PROFESSIONAL QUALIFICATIONS/CERTIFICATIONS

(OFFICIAL COPIES OF TRANSCRIPTS WILL BE REQUIRED)

ACSI TEACHING CERTIFICATE ____ YES ____ NO

EXPIRATION DATE

LEVEL

STATE TEACHING CERTIFICATE ____ YES ____ NO

EXPIRATION DATE

KIND

STATE

IF YOU DO NOT HAVE A CERTIFICATE, WHAT REQUIREMENTS ARE INCOMPLETE?

TEACHING EXPERIENCE				
SCHOOL NAME		GRADES/SUBJECTS		
SCHOOL NAME		GRADES/SUBJECTS		
SCHOOL NAME		GRADES/SUBJECTS		
Special Skills (list activities or sports you may direct, sponsor or coach)				
EMPLOYMENT HISTORY				
EMPLOYER NAME		POSITION		DATES OF EMPLOYMENT
ADDRESS		CITY	STATE	ZIP
SUPERVISOR'S NAME			PHONE NUMBER	
REASON FOR LEAVING				
EMPLOYER NAME		POSITION		DATES OF EMPLOYMENT
ADDRESS		CITY	STATE	ZIP
SUPERVISOR'S NAME			PHONE NUMBER	
REASON FOR LEAVING				
EMPLOYER NAME		POSITION		DATES OF EMPLOYMENT
ADDRESS		CITY	STATE	ZIP
SUPERVISOR'S NAME			PHONE NUMBER	
REASON FOR LEAVING				
REFERNCES (PROFESSIONAL OR EDUCATIONAL ONLY)				
NAME			PHONE NUMBER	
NAME			PHONE NUMBER	
NAME			PHONE NUMBER	

Applicant's Certification and Agreement

I understand that Cornerstone Christian School does not discriminate in its employee practices against any person because of race, color, and national or ethnic origin.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the date of release.

I authorize Cornerstone Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for employment.

I authorize references and my former employer to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the Cornerstone Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities, arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the Cornerstone Christian School.

I authorize Cornerstone Christian School to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. Cornerstone Christian School may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model. I understand that this is only an application for employment and that no contract is being offered at this time. I certify that I have carefully read and do understand the above statements.

Signature of Applicant _____

Date _____